

SEC³URE HCIR | Change Password



Intellcentrics' SEC³URE provides two methods for changing your password. One is through the account information once you have logged into the system. The other is used if you should happen to forget your SEC³URE login password.

Features for Change Password:

- Login – Forgot your password?
- My Account – Change Password

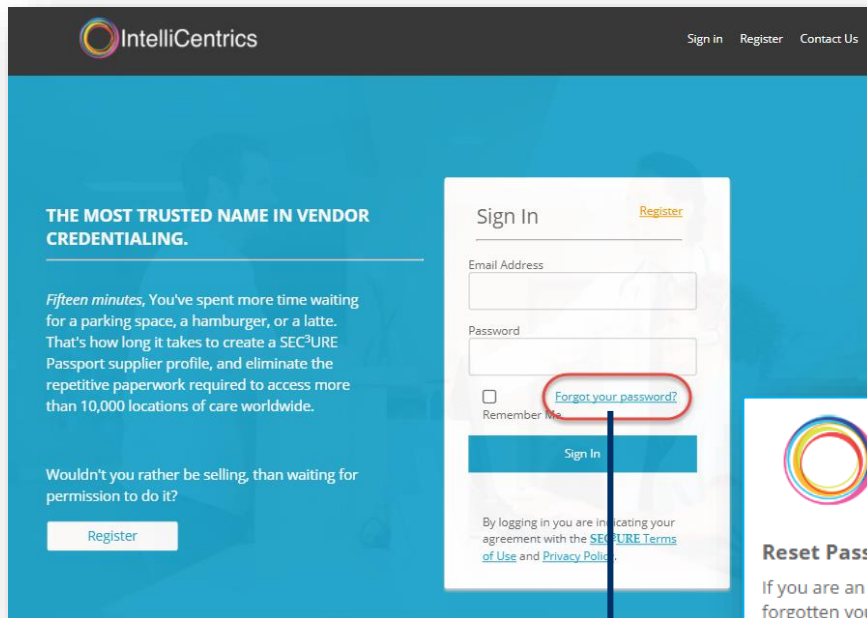
Additional Information for Changing Passwords:

For security purposes, your password must be at least eight (8) characters long and must be a combination of at least three (3) of the following criteria:

- Uppercase letters (QWERTY)
- Lowercase letters (qwerty)
- Numbers (12345)
- Special characters (@#\$%&*)

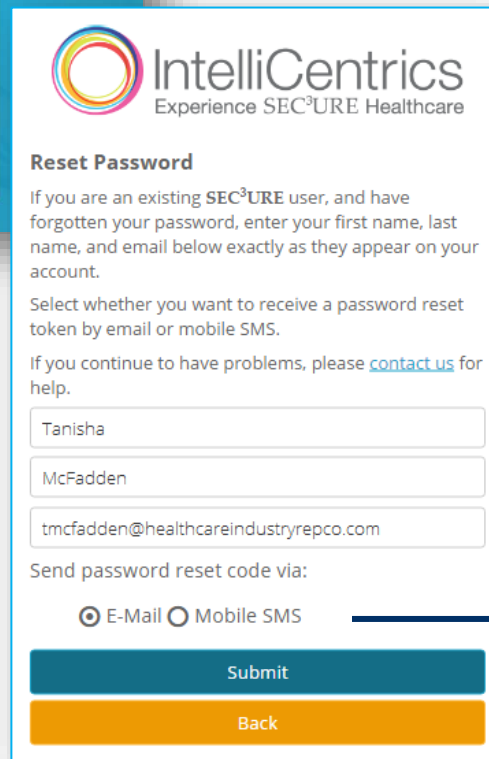
Login – Forgot your password?

If you should happen to forget your SEC³URE password, the system can reset the password and then send a “token” via either email or via text message.



The image shows the IntelliCentrics login page. The header includes the IntelliCentrics logo and navigation links for Sign In, Register, and Contact Us. The main content area features a sign-in form with fields for Email Address and Password, a Remember Me checkbox, and a Sign In button. A red circle highlights the 'Forgot your password?' link below the password field. To the left of the form is a promotional message about vendor credentialing, and below it is a Register button.

Forgot your password



The image shows the IntelliCentrics Reset Password page. It features the IntelliCentrics logo and the tagline 'Experience SEC³URE Healthcare'. The page title is 'Reset Password'. Below the title, there is a paragraph explaining the process: 'If you are an existing SEC³URE user, and have forgotten your password, enter your first name, last name, and email below exactly as they appear on your account.' This is followed by a question: 'Select whether you want to receive a password reset token by email or mobile SMS.' Below this, there is a link to 'contact us for help'. The form contains three input fields: 'First Name' (Tanisha), 'Last Name' (McFadden), and 'Email Address' (tmcfadden@healthcareindustryrepco.com). Below the form, there is a section 'Send password reset code via:' with two radio buttons: 'E-Mail' (selected) and 'Mobile SMS'. At the bottom, there are two buttons: 'Submit' and 'Back'.

Select either E-Mail or Mobile SMS

From the SEC³URE Login, select the **Forgot your password?** Link.

On the **Reset Password** page:

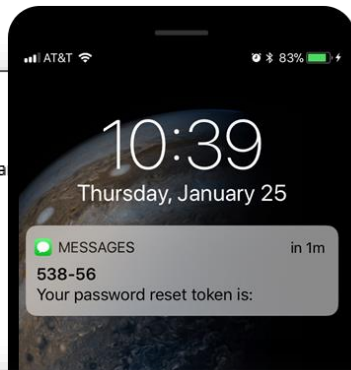
- Enter your **First Name** and then your **Last Name** as they appear in your SEC³URE profile.
- Enter the **E-Mail** address used on your SEC³URE profile
- Choose whether you want SEC³URE to send the reset token/number to either the **E-Mail** address or **Mobile SMS** phone number listed in your SEC³URE profile.
- Submit the information

*Do NOT navigate away from the **Reset Password** page!*

SEC³URE resets the password and then sends you the message (*typically just a few moments*).

(Continued on next page)





From: no-reply@intellcentrics.com [mailto:no-reply@intellcentrics.com]
Sent: Thursday, January 25, 2018 10:57 AM
To: tmcfadden@healthcareindustryrepco.com; Tanisha McFadden <tmcfadden@healthca
Subject: SEC3URE Alert (High Priority): New Password

Hello Tanisha McFadden (ID: 054321),

You have requested to reset your password.

Your reset token is: 157597

You will be able to change your password u

If we can help you in any other way please

CustomerService.US@intellcentrics.com.

Sincerely,

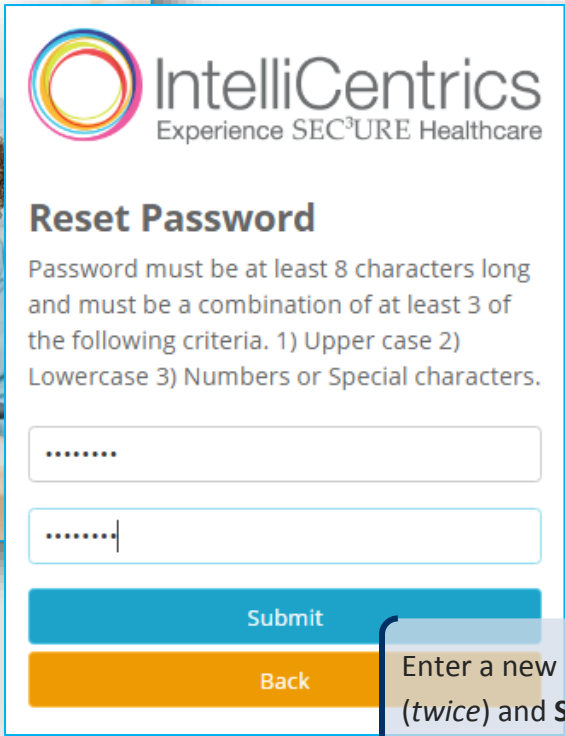
The SEC3URE Customer Service Team at Int

IntelliCentrics – Experience SEC3URE Health



Reset token code

Enter token code and then **Submit**



Enter a new password (*twice*) and **Submit**

Once you receive the email or SMS text:

- e) Enter the token number on the **Reset Password** page
- f) Enter a new password twice (*be sure to follow proper password criteria*)
- g) **Submit** the new password

Log into your SEC3URE account using the new password.

My Account – Change Password:

You may change your SEC³URE password at any time.

My Account

83%

Category	Count
Positive	5
Negative	1
Total	6

Facility Visits

Facility	Location	Check In	Visit Length
No data available in table			

Outstanding 0

Outstanding 5

2017-05-10

Connections

Message Preferences

Change Password

My Account: **Change Password** tile

From your SEC³URE Home:

- Select **My Account** in the left navigation
- Select the **Change Password** tile
- Enter the **Current Password** once
- Enter and then **Confirm New Password**
- Save**

SEC³URE ensures the new password follows the criteria described. If there are any issues, simply re-enter a proper password and **Save** again.

Change Password

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- Numbers (12345)
- Special characters (@#\$%&*)

Current Password:*

New Password:*

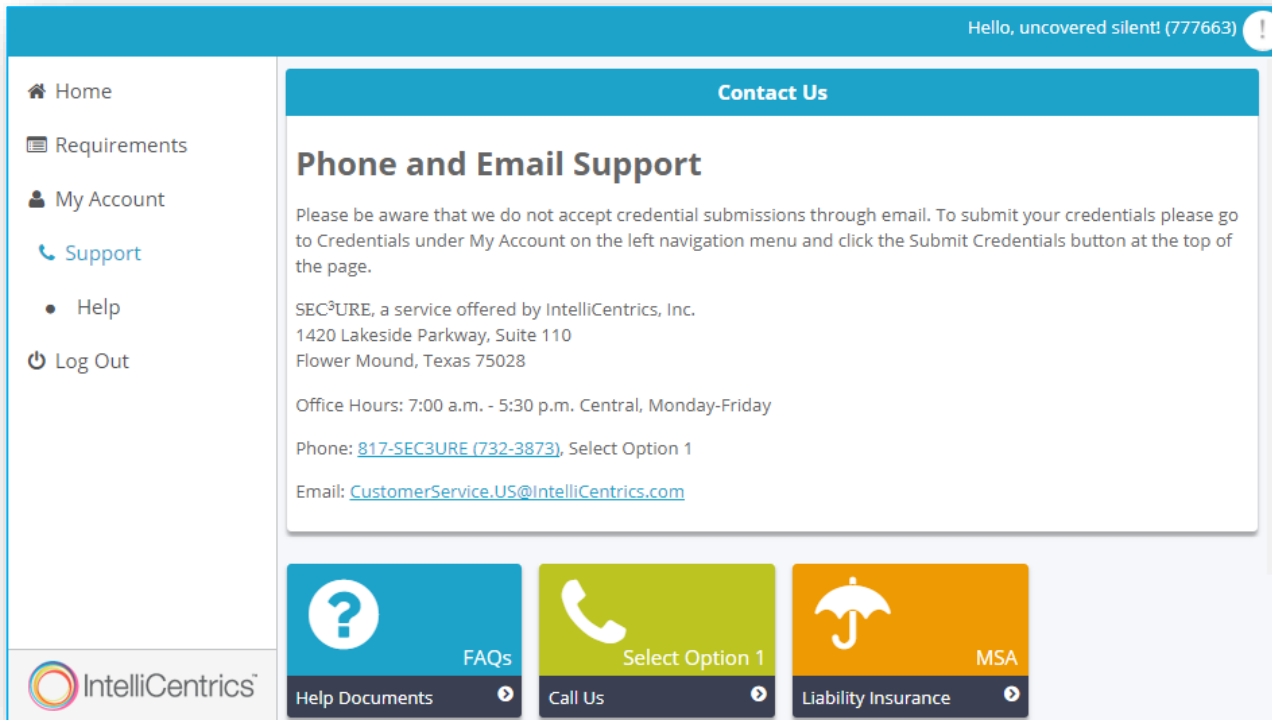
Confirm New Password:*

Back Save

Enter new password
twice and then **Save**

Support

For additional support, please call us at **817-SEC3URE** (732-3873), select **Option 1**.



The screenshot shows a web application interface for support. At the top right, it says "Hello, uncovered silent! (777663)" with a notification icon. A left navigation menu includes "Home", "Requirements", "My Account", "Support" (highlighted), "Help", and "Log Out". The main content area is titled "Contact Us" and "Phone and Email Support". It contains a warning about email submissions, contact information for SEC³URE (IntelliCentrics, Inc., 1420 Lakeside Parkway, Suite 110, Flower Mound, Texas 75028), office hours (7:00 a.m. - 5:30 p.m. Central, Monday-Friday), phone number (817-SEC3URE (732-3873), Select Option 1), and email (CustomerService.US@IntelliCentrics.com). At the bottom, there are three buttons: "FAQs" (with a question mark icon and "Help Documents" below), "Select Option 1" (with a phone icon and "Call Us" below), and "MSA" (with an umbrella icon and "Liability Insurance" below).